

# Full Time Director of Youth and Outreach Ministries

St. Paul's Episcopal Church  
601 Columbus Ave  
Waco TX 76701

Contact: The Rev. Chuck Treadwell, Rector  
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## Job Description

### Youth Ministry

- \* Responsible for oversight of the Church's ministry to Youth from 7<sup>th</sup> to 12<sup>th</sup> grade, which includes
  - o planning and implementation of Sunday Christian Formation
  - o planning and implementation of summer mission trip
  - o Sunday and Wednesday evening EYC
- \* Plan and implement fellowship group for 5<sup>th</sup> and 6<sup>th</sup> graders.
- \* Develop appropriate relationships with youth, supporting and encouraging them in their various activities at home, school and extracurricular events.
- \* Pray for the Youth and their families.
- \* Communicate with youth and parents about activities of the Youth Ministry.
- \* Maintain a vibrant and attractive presence on social media for Youth Ministry.
- \* Coordinate Youth Committee and hold regular meetings.
- \* Work with the Rector, Staff and Youth Committee to identify components of ministry that will help youth grow into mature Christians.
- \* With the Rector and Youth Committee, develop a plan to attract youth, within and outside the congregation, into active participation in the Youth Ministry of St. Paul's.
- \* Develop and implement the Confirmation Class offered to youth beginning in 8<sup>th</sup> grade.
- \* Oversee Acolytes Ministry, including scheduling and training.
- \* Participate in Diocesan activities when appropriate.
- \* Actively study professional material and current thinking about Youth Ministry.

## Outreach Ministry

- \* Attend and participate in monthly Outreach Committee Meetings.
- \* Coordinate with Outreach Committee chair and members on quarterly outreach projects.
- \* Communicate with the parish regarding current outreach projects.

Depending on the skill set of the candidate, the job may also include helping with the parish presence on social media.