

St. Michael's Episcopal Church
Austin, TX
St-Michaels.org

Title: Youth Minister

Classification: Full Time

Benefits: Health Insurance, Pension, Continuing Education

Description: Build young disciples for Christ by developing and implementing a comprehensive approach to youth ministry (in the areas of group building, worship, education, discipleship, mission and outreach) while serving as a spiritual leader and role model.

Primary Tasks:

- ☐ Love youth where they are
- ☐ Encourage youth in developing their relationship to God
- ☐ Provide them with opportunities for nurture and growth
- ☐ Challenge them to respond to God's call to serve in their community and the world

Responsibilities:

- ☐ Be an advocate for youth and educate the congregation about the hopes, concerns and needs of youth
- ☐ Plan, develop and implement all aspects of a weekly youth group gathering (The EDGE = 6th – 12th graders) + a biweekly gathering of older elementary age (LEDGES = 3rd – 5th graders)
- ☐ Coordinate and oversee the Acolyte Program
- ☐ Be aware of resources for developing the youth ministry programming and participate in continuing education events and training opportunities in the Diocese of Texas
- ☐ Meet with the rector on a weekly basis
- ☐ Attend weekly Staff Meetings
- ☐ Mentor youth in developing their leadership skills

- ☐ Recruit and train volunteers who work with youth in all aspects of youth ministry and ensure adequate volunteer support and adult to youth ratios are followed.
- ☐ Be a liaison between the church and other community organizations, people and resources that relate to youth and youth ministries
- ☐ Coordinate Sunday School curriculum for youth (grades 6 – 12) and recruit teachers in partnership with the Children's Education Minister
- ☐ Coordinate and teach the Youth Confirmation classes in partnership with the clergy and provide leadership for confirmands and parents beyond the classroom.
- ☐ Develop Youth Outreach Programs and an annual Mission Trip
- ☐ Keep records of youth participation and manage the youth ministry budget
- ☐ Communicate in a timely manner and as effectively as possible using all available resources (email, website, e-newsletter, bulletin boards, phone calls, social media, etc.) with church staff and leadership, youth and their parents plus the congregation
- ☐ Make yourself available to youth in a variety of ways (i.e. meeting for lunch or coffee, attendance at extracurricular activities, support during times of crisis, etc.)
- ☐ Work in concert with the gifts and talents of other staff members and maintain a teamwork mentality
- ☐ Ensure that the Safeguarding God's Children policies are observed in all youth ministry settings

Qualifications:

- ☐ Well-grounded and robust Christian faith, with the ability to articulate it to young people
- ☐ A demonstrated commitment to working with children, youth and parents
- ☐ Outstanding leadership and relationship skills for educating, inspiring and empowering young people, teachers, volunteers, parents and reaching out to newcomers
- ☐ Bachelor's degree; a degree in Youth Ministry, Christian Education or Certificate of Youth Ministry is especially welcomed

- ☐ At least 2 years' work experience in youth ministry, children's and family ministry and/or Christian Education and Formation
- ☐ High integrity, sound judgment in challenging situations, ability to make quick decisions, grace under pressure and a good sense of humor
- ☐ Employment is contingent on successful completion of background check

Application Process:

- ☐ Applicants should submit a cover letter, resume and a list of references
- ☐ Provide responses to the three items below, addressing relevant knowledge, skills and abilities (400 words or less per item):
 - 1) Why do you feel called to youth ministry?
 - 2) What experience do you have for planning, developing and implementing youth programming?
 - 3) What gifts and talents do you bring for coordinating with youth, families and church staff?
- ☐ Please provide this complete information to rector@st-michaels.org