

**Diocese of Texas (DOT)
Millennium Development Goal (MDG) Grant
Proposal Outline**

In a written proposal, include the following points:

1. Outline the **goals and objectives** of the intended ministry or proposed project, including the persons to be served and the time frame.
2. State the **total amount** needed for the proposed project.
3. What amounts are being requested for this project from **other sources**?
4. Please provide the proposed **budget** for the ministry/project, including
 - a. All potential funding sources,
 - b. (in broad categories) Expenditure items, and which items in particular would be underwritten by this grant, and
 - c. The total revenue and expenditures of the organization.
5. Are **other organizations** or ministries providing the same or similar service in the area being served? If yes, describe briefly.
6. Describe how the project will be **evaluated and reported**. Evaluation should include a description of how the objectives were accomplished. *(A grant is awarded only if you agree to send a copy of the evaluation report to the DOT World Mission Board.)*
7. How will you ensure **proper use** of the funds?
8. Please provide (as much of the following data – if possible/applicable) information about the organization that will receive the grant:
 - a. The **history** of the organization,
 - b. Indicate if the organization is part of a larger **network or stand-alone organization**, and
 - c. List the **names** of the persons having a direct relationship to the intended ministry or project, plus those serving on the Board of Directors or in leadership positions. State the name of the principal American contact, if applicable.

Proposal requests shall be typed on single-sided pages, and mailed or submitted electronically to a member of the DOT World Mission Board.