

An Episcopal School in Northeast Houston Built on Three Pillars:  
Academic Rigor, Spiritual Development, and Social Responsibility

*Inspiring Hearts, Engaging Minds*



Head of School Search



## Head of School Search

Holy Trinity Episcopal School of Greater Houston, Inc. (HTES) is currently seeking a Head of School to begin leadership in the 2018-19 school year (beginning July 1, 2018). Our Head of School should have experience in education at all levels. Our Head of School will be the spiritual and developmental leader for the staff and students. The successful candidate will champion our school's unique history and traditions.

## History

In early 1994, a group of parents and interested parties in the Atascocita-Kingwood area met to formulate plans for a superior quality private school for northeast Harris County within the discipline and care of the Episcopalian Church. Contact was made with two local churches, Christ the King Episcopal Church of Atascocita and Good Shepherd Episcopal Church of Kingwood. The committee incorporated the school that year.

The school opened in 1999 on a temporary campus owned by, and adjacent to, Christ the King Episcopal Church, serving 13 students in Kindergarten through fourth grade. In February 2004, the school moved to its current 79 acre location on Lockwood Road, and began serving students in Pre-k to 8th grade. Upper school classes began in 2009 and the first graduate received a diploma in 2012. In 2011, HTES piloted a program with Including Kids, a school for students with autism and other related delays. Including Kids has its own building on our campus and is considered a school within a school.

HTES currently has 115 students, pre-kindergarten through high school, 18 faculty/staff, and is accredited through Southwestern Association of Episcopal Schools (SAES).



## At-A-Glance

Pre-K 3 through 12<sup>th</sup> grade campus with a dual credit high school program

Accreditation: Southwestern Association of Episcopal Schools (SAES)

115 currently enrolled

18 faculty and staff members

1 to 10 average teacher/student ratio

School hours: 8:00 AM - 3:15 PM

Titan Academy (before and afterschool care)

Enrichment classes offered after school

12-week summer camps

Awards:

- From 2012-2017 our Middle School Student Council has been a recognized Honor Council in the State of Texas
- In 2015 we received the Ken Bastian Service Award for outstanding community service
- Private School Interscholastic Association District and State Award Winners





## **Mission Statement**

Our mission is to prepare students for higher education and a meaningful by emphasizing academic excellence, spiritual development, and social responsibility.

Our philosophy of education is based on the following:

- We recognize each child as a unique creation of God.
- We are committed to discovering, and nurturing each child's individual gifts.
- We will help each child develop the maturity to manage they own learning.
- We actively seek a diverse body and welcome children of all races, cultural backgrounds, and religious faiths.

## **Episcopal Identity**

Our Episcopal identity is truly at the heart of the school. We are blessed that the priests from Good Shepherd in Kingwood, and Christ the King in Atascocita, lead the weekly all-school chapel. Episcopal schools are reknown for educational excellence. As embodiments of the Christian faith, they serve God in Christ in all persons, regardless of origin, background, ability, or religion and "strive for justice and peace among all people and [to] respect the dignity of every human being." This intentional pluralism is also a distinguishing hallmark of Episcopal schools.



## Opportunities

We are at a unique moment in the school's history where it is poised to increase its branding and build enrollment. The area immediately adjacent to HTES, Generation Park, is experiencing explosive growth. Part of the ongoing strategic planning for the school will be facility planning. The school also must increase enrollment over the immediate five-year period.

Our new Head of School will take ownership over an incredibly enriched learning environment. A focus on enhancing the curriculum and supporting curriculum development is expected. We also seek a Head of School to continue to strengthen our relationship with the Episcopal Diocese of Texas and who is ready to become a fully engaged part of our community.





## Candidate Qualifications

The Board of Directors is interested in candidates who are educational visionaries, who will honor our unique talents and history and embrace our unique partnership with Including Kids. The school is seeking candidates with the following skills and experience:

- Willing to understand and develop our unique brand.
- Willing to provide creative and dynamic leadership to strengthen our curriculum.
- Devotion to advanced academics.
- A “calmly competent” demeanor that inspires trust and respect.
- Have an active and visible presence on campus, as an ambassador for our school in the larger community.
- Have an administrative background with ability to hold everyone accountable, serving first as a model of self-awareness and discipline and be an engaged supporter of the faculty.
- Ability to be an enthusiastic, articulate, and compelling spokesperson for the mission and program of the school.
- A spiritual leader for our campus, through weekly chapels and further support for the school’s Episcopalian identity. Although being an Episcopalian is not a requirement for the job, the person must dedicate him or herself to a deep understanding of the school’s Episcopal identity.
- Knowledge of facility planning to prepare us for expected growth over the next 5 years.



# HOLY TRINITY EPISCOPAL SCHOOL

## Process for Applicants

- Letter of interest
- Current CV or resume
- One page Statement of Personal Faith
- One page Philosophy of Education
- 3-4 references with names, email addresses, and telephone numbers (references will only be contacted with the candidate's permission)



Please submit all documents electronically by November 30, 2017 to [htesheadsearch@gmail.com](mailto:htesheadsearch@gmail.com).