



Children and Youth Missioner Ministry Description
St. Mary's Episcopal Church
Cypress, Texas

Children and Youth Spiritual Formation Responsibilities

- Coordinate the Children's and Youth Ministry at St. Mary's Episcopal Church with assistance from volunteers and other church leaders and ministry participants
- Oversee recruiting volunteers to assist the missioner in leading our Children and Youth Ministry, serving as chaperones, drivers, leaders and volunteers
- Oversee the selection and implementation of our children and youth curriculum
- Ensure that we have a dynamic, exciting and effective curriculum and learning experience for ages pre-K through 12th grade
- Be responsible for the selection, training and quality of children and youth teachers and volunteers
- Work closely supervisor to propose a budget for both the children and youth ministries and live within it.
- Oversee and implement support and resources for parents of children and youth.
- Work with other clergy, staff and volunteers to ensure that parents of children and youth are engaged outside of worship.
- Facilitate pastoral care and support to the children and parents of children at St. Mary's.
- Work collaboratively to integrate our children's ministries and our children's music ministries with youth and adult ministries and worship.
- Write Messenger, Servants' Heart, email, and other communication pieces.
- Oversee website and social media as it pertains to children and youth, ensuring excellent communication and photographs depicting the ministries and participation in the life of our church by our children and youth.
- Oversee, coordinate, and recruit leaders for VBS annually.
- Oversee, coordinate, and recruit leaders for Preschool Chapel and Children's Chapel on Sunday morning
- Oversee, coordinate, and recruit leaders for EYC.
- Oversee, coordinate, and recruit leaders and youth for any service or mission Trips
- Oversee, coordinate, and recruit leaders for Junior Daughters of the King

- Oversee, coordinate, and recruit leaders for Wednesday night children's ministry
- Collaborate with clergy and other volunteers for youth confirmation and first communion.
- Support and affirm the Vision, Mission, and Values of St. Mary's.
- Create and work toward goals, assessing and reevaluating as necessary with your supervisor.

Requirements/Qualifications

- 4 year degree or life experience that is applicable to the position
- Excellent communication skills
- Verbal
- Non-verbal
- Written
- Must be able to use effectively
- Social Media
- Constant Contact (or other email service)
- Word
- Excel

Must have strength in the following areas

- Listening and following direction
- Collaboration
- Be a "self-starter" and take initiative when implementing new ideas
- Administration
- Communication
- Must be able to relate to and communicate with children, youth and parents.
- Professionalism
- Organization and long-term planning
- Able to "think on your feet" and make changes as necessary (perhaps on short notice)

Other important details:

- Full-time salaried position with benefits
- To move forward in the process:
 - Email The Reverend Beth Fain at revdbeth@stmaryscypress.org
 - Cover Letter
 - Resume
 - A 200 word max essay on your "Theology of Children and Youth Ministry"
- Timeline:
 - Accepting applications through Lent
 - Interviewing during Easter
 - Call new Missioner by Pentecost or sooner
- Questions?
 - Contact: The Revd. Beth Fain, Rector
revdbeth@stmaryscypress.org